



EMPLOYMENT OPPORTUNITY

POSITION: Custodian

LOCATION: Wikwemikong Board of Education

SALARY: \$30.73/hr.

START DATE: September 8, 2026

Under the direct supervision of the Operations and Maintenance Supervisor and the general direction of the Associate Director and Education Director, the custodian performs cleaning duties for the WBE schools as directed.

RESPONSIBILITIES:

- Perform cleaning and sanitation of classrooms, offices, gymnasiums, washrooms, hallways, entrances, and common areas.
- Sweep, dust mop, wet mop, strip, wax, buff, and maintain floors according to established schedules
- Clean and disinfect washroom facilities and replenish supplies daily
- Operate custodial equipment and use cleaning chemicals safely and in accordance with WHMIS requirements
- Complete required custodial inspection and cleaning checklists
- Conduct facility security checks including securing doors, windows, and designated areas
- Report maintenance concerns, equipment issues, and safety hazards to the Maintenance Supervisor
- Assist with room setups, special projects/bookings, and emergency cleaning situations as required
- Other duties as required.

QUALIFICATIONS:

- Must be physically capable of long periods of standing, walking, and handling medium to heavy weight equipment and materials.
- Ability to follow directions and maintain quality and quantity standards on cleaning tasks.
- Minimum grade 12 or equivalent.
- First Aid / CPR, WHIMIS, and Occupational Health & Safety Certificate
- Fluency in Anishinaabe, knowledge and appreciation of First Nations culture and heritage are considered definite assets.

DEADLINE: August 28, 2026 @ 2:00 p.m.

Interested applicants are invited to submit a cover letter, resume, and three current work-related references. A current Criminal Reference Check with Vulnerable Sector screening upon offer of employment.

DIRECT APPLICATIONS TO:

“Custodian”

34 Henry Street

Wikwemikong, ON P0P 2J0

Email applications: applications@wbe-education.ca

Tel: 705-859-3834

Preference will be given to Indigenous applicants. Self-identification is encouraged.